



Conference Cancellation Policy

1. If a registrant is unable to attend the conference for any reason they may substitute, by arrangement with another person.
2. If a registrant is unable to attend, and providing the conference organisers are informed in writing by 18th of April a registrant can leave the invoice unpaid. In the case of a contributing author, the paper will not be published in the Conference Proceedings.
3. Where the registrant is unable to attend, and is not in a position to transfer his/her place to another person and has already paid the fee (by credit card or paid invoice), then the following refund arrangements apply:
4. Registrations cancelled by 18th of April will be refunded 80% of the registration fees.
5. Registrations cancelled by 17th of May will be refunded 50% of the registration fees.
6. Registrations cancelled after 17th of May will not be eligible for a refund.
7. Registrations from authors cancelled as a result of a paper not being accepted will be refunded 80% of the registrations fees. The remaining 20% of the fee contributes to administration costs incurred.

In case of refunds a bank transfer will be made to the account nominated by the payee.